

**SAINT JAMES SCHOOL**  
P. O. BOX 310  
200 SOUTH FINLEY AVENUE  
BASKING RIDGE, NEW JERSEY 07920  
PHONE: (908) 766-4774  
PRESCHOOL: (908) 766-4395  
FAX: (908) 766-4432  
WEBSITE: [www.sjsbr.org](http://www.sjsbr.org)

### Early Childhood Application Information Sheet Four-Year Old – 3-Day & 5-Day Programs

- ❖ Child must be **toilet trained (children in pull ups are not trained)**.
- ❖ **Verification** of the applicant's date of birth is necessary – a copy of the original Birth Certificate and Baptismal Certificate.
- ❖ No child shall be admitted to school without proper proof that the child has been immunized as required by the laws of the State of New Jersey, N.J.S.A. 26:1A-9. Proper immunization is a condition of admission to the school.
- ❖ A recent wallet-size photo.
- ❖ A **non-refundable application fee of \$50.00 per child** is required. The check should be made payable to **St. James School**.
- ❖ If you are a **separated or divorced parent**, it is a diocesan directive that the child's record shows a copy of the court order mandating custody of the child.
- ❖ The program will follow the same calendar as St. James School. If the school has a holiday, delayed opening (morning sessions cancelled) or early dismissal (afternoon sessions cancelled) on your child's scheduled day, we will not be able to make up the class or give credit.
- ❖ Children applying for the four-year old program must be 4 years old by October 1<sup>st</sup>.
- ❖ Approximate Student/Adult ratio is 8/1.

Filing this application form should not be deemed acceptance to St. James School. An application will not be considered complete until all the necessary paper work has been submitted, including **copies of birth certificate, baptismal certificate, immunization record and wallet-size photo**.

The yearly tuition must be paid in full by August 1, 2010 or by enrolling in the FACTS Tuition Management Program. Please note that without the non-refundable \$100.00 registration fee paid, the application is considered incomplete.

The school reserves the right to cancel classes if there is an insufficient number of children signed up.