

Saint James School
Post Office Box 310, 200 South Finley Avenue
Basking Ridge, New Jersey 07920
(908) 766-4774
FAX: (908) 766-4432
WEBSITE: www.sisbr.org

GRADES 1 THROUGH 8 APPLICATION

TO: Parents of children entering St. James School (**Grades 1 through 8**)
 FROM: Jeremiah J. Kenny, Principal
 RE: Important Information

As prospective members of our school family I hope the following information will be helpful to you.

ACCEPTANCE – Acceptance to our school is based on the following criteria.

1. For First Grade a child must be 6 years of age by October 1st.
2. Students in Grades 1-8 will be tested on material covered in Math, Reading and English on their current grade level.
3. Registered parishioners who are active and supportive to the parish mission and whose children have siblings already **enrolled** in our school.
4. Registered parishioners who are active and supportive to the parish mission.
5. Out of parish Catholics. Preference will be given to families from parishes where there is no Catholic School.
6. All others.

APPLICATION/REGISTRATION

A non-refundable application fee of \$50.00 is required. Also required when applying are **COPIES** of the student's birth certificate, sacramental (Baptism, First Penance, First Eucharist) certificates, a recent wallet-size photo and **COPIES** of standardized testing, report cards and work. Upon acceptance, a non-refundable registration fee of \$100.00 is required.

MEDICAL FORM

All incoming students are required to have a physical by their family doctor. Forms are available on the school website under Admissions – Annual Forms. They must be submitted to the school office **by August 15th**. No child shall be admitted to school without proper proof that the child has been immunized as required by the laws of the State of New Jersey, N.J.S.A. 26:1A-9. Proper immunization is a condition of admission to the school.

TUITION

Tuition must be paid in full by August 1st or by enrolling in the *FACTS Tuition Management Program*.

ADDITIONAL FEES

The Academic Fee is \$200.00 per student. This fee, due November 1st, provides textbooks and workbooks, various school supplies, student insurance, computer program/supplies, library, art supplies, supplemental reading materials, Accelerated Reading program, PowerSchool mandated fees, and Diocesan-mandated standardized testing and forms.

UNIFORMS

Flynn & O'Hara Company provides our school uniform. Order Forms will be mailed or for your convenience they have a store in Parsippany.

BUSING INFORMATION

Students who live 2 or more miles from school and live in the area where busing is available are eligible for free busing. If there is no busing in your area you will be reimbursed by the State Transportation Department if you live at least 2 miles and under 20 miles from school. St. James School does not determine eligibility.

It is the responsibility of the parents to fill out an APPLICATION FOR PRIVATE SCHOOL TRANSPORTATION (B6T Form) for each child applying to St. James School and submit it with your child's application. The B6T Form can be found on the school website under Admissions – Annual Forms. The transportation department of your local Board of Education will determine your eligibility for busing or reimbursement. They will notify you of eligibility.